

Secure Documentation Checklist



As an MSP, you're entrusted with some pretty sensitive information. If it gets into the wrong hands, your clients' information is in jeopardy, as is your reputation. You're going to want to make sure that information is documented and stored securely. Here's what to look out for.

YES

Is access to your documented information secured by a firewall or MFA?

Do you know where your data is stored?

In the event of your documentation being compromised, is there a backup?

Is your documentation tool SOC 2 Type II certified?

Are you able to see who has access to your documentation?

Is there a host-proof hosting feature?

Is there an audit trail for all changes made to your documentation?

Does your documentation platform have a one-time password (OTP) generator?

Safeguard Your IT Operations with Secure Documentation

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When it comes to data security, IT Glue is second to none. We have achieved a SOC 2 Type-2 attestation, a set of data security and service controls that can only be maintained through ongoing, company-wide commitment.

